



placing a custom invitation order  
(it's easy, we promise)

## 1 LET'S CHAT!

Once you've contacted us to make an appointment, we will schedule a thirty minute phone call, face to face meeting or email conversation to discuss all of the details that you have envisioned for your big day. Does your wedding have a theme? What color are your bridesmaid's dresses? Have you selected your flowers yet? Since your paper products help to set the tone of your special day, we want to know it all! Whether you have a gigantic Pinterest board full of inspiration or need some creative guidance, the initial meeting is where we try to understand exactly what your dream wedding suite would look like.

## 2 DECISIONS, DECISIONS.

Following our first meeting, we will gather sample wedding suites that we feel fit the vision that we discussed. We will then schedule your "Details" meeting. In this appointment, we will show you paper samples, ink colors, font choices and solidify the exact direction of your wedding paper look. We will also guide you through wedding wording etiquette and answer any questions you may have involving your specific details.

## 3 WHAT'S THIS GOING TO COST YOU?

After we have narrowed down your invitation look and confirmed all of the pieces that you need, we will create a line by line estimate. Though not required, it is extremely helpful to know your budget initially so we can design an invitation to your specific needs.

## 4 WHERE CAN I SIGN?

We thought you'd never ask! Once you've reviewed the estimate and details, we need your signed approval on the suite quote and a 50% non-refundable deposit paid in store so that we can begin designing your order.

## 5 LET'S GET PROOFING!

Once we have received your signed quote, deposit and wording selection, we will put your order into our proofing queue. When it's complete, we will send your first electronic proof. This is the time to make revisions to wording, fonts and layout. The original proof fee includes two electronic proofs and one live proof. If you still need additional proofs, it's okay! We only add a \$12 charge per extra proof for our time. Once your design is finalized, we will make a "live proof" of your actual invitation on your chosen stock. We will make sure you love everything about your invitation before the order is printed!

## 6 YOU'RE ALMOST DONE!

Now that you've seen your "live proof," we just need your written approval and final payment to turn this vision into reality. While our paper engineers are hard at work printing, cutting and hopefully avoiding paper cuts, all that's left for you to do is sit back and relax while we bring your invitations to life. Please keep in mind that orders go into our print queue according to the date we receive your written approval, not based on the original order date.

## 7 ORDER COMPLETION.

We can also assist you in paper layering, ribbon tying, envelope addressing, stuffing, sealing, stamping and much more. We promise to give you a call as soon as your order is complete! Please allow one to two weeks for printing and assembling.

## 8 LET'S GET CREATIVE!

So are you ready to get this paper party started? We were hoping you would be! Give us a call or send us an email to schedule your 30 minute initial wedding appointment with M. Hopple & Co. today!